

Bingham High School School Community Council Agenda

Date: Thursday, October 10, 2019

Time: 6:30 PM

Location: Media Center

1. Welcome & Introductions- Interim Chair, Becky Swain

6:30- 6:40 pm

Becky Swain welcomed members and called the meeting to order. Corey Fairholm asked if enough members were present for a voting quorum. Council reviewed staff to parent ratio to determine that voting could take place.

a. New members recognized

Tina Mitchell, Michelle Putnam, and Rodney Shaw are new to the council.

b. Background of Members

Becky Swain asked members to introduce themselves and their experience on School Community Councils.. She advised council that she has a 12th grade student and a 9th grade student. She has been on the Bingham council for 2 years and has served on elementary councils.

Sharon Richins reported that she has been on Jordan Ridge's School Community Council, South Jordan Middle School's School Community Council and Bingham's council for 5 years. She has an 11th grade student.

Sheri Mattle reported that she has been on South Jordan Elementary's council, South Jordan Middle School's council and Bingham's council for 6 years. Her youngest student is in 11th grade at Bingham. She loves PTA and School Community Council.

Corey Fairholm reported that she has been on Monte Vista's council, South Jordan Middle's Council and Bingham's council for about 6 years. Her 2 youngest students are at Bingham in 11th grade.

Kristy Ives reported that she has been on Bingham's council for 4 years and has served on South Jordan Middle's council and Monte Vistas council. She has an 11th grade student at Bingham.

Mariyn Richards introduced herself as a member of Jordan School District's Board. She is not voting member but loves to be here, the school she herself attended.

Debbie Brown introduced herself as a chemistry teacher at Bingham. She has been on the council for 2 years.

Tina Mitchell introduced herself as a counselor here at Bingham. This is her first year on Bingham's council.

Becky Wells reported that she teaches math here at Bingham. She has been on the council as long as Sheri.

Janice Johnson introduced herself as the attendance secretary at Bingham. She is not a voting member but has been asked to participate to record the minutes.

Rodney Shaw introduced himself as the new principal of Bingham, for the past 14 days. He advised council that he asked his administrative team to be present for the first part of the meeting to introduce them to the council.

c. Minutes from last meeting were approved via email

2. Introduction of Administration- Rodney Shaw

6:40- 6:50 pm

Mike Farnsworth reported that he as been at Bingham for 2 years. He previously taught at Fort Herriman Middle as an English teacher. He himself attended Bingham for 10th grade. Riverton High School was completed and he went there for 11th and 12th.

John Vincent reported to council that he has been an assistant principal for 3 years at Bingham. He has previously worked at West Jordan High School, Copper Hills, Alta and Jordan High school. As a teacher, he taught business classes.

Art Erickson reported that he had been assigned to Bingham in July. He previously worked for 5 years at Riverton High, 10 years at Copper Hills High, and 11 years in Cache County. He has 7 children, 5 who were students at Bingham. He currently has an 11th grade student at Bingham.

Kenneth Damron reported that he was assigned to Bingham in February. He previously worked at Granite Park Junior High and coached different sports. He grew up in Sandy and attend Jordan High School.

Michelle Putnam reported that she started with Jordan School District as a science teacher at South Jordan Middle for 9 years. She worked at West Jordan High School for 9 years and started here at Bingham in July. She has a 10th grade student and lives in Bingham boundaries. Becky advised that she could be considered a parent member since she has a student here. Michelle advised that she has been at meetings but that this if her first year as a voting member.

Rodney Shaw advised council that he has been in education for 26 years. He taught 1 year at Bingham and graduated from Bingham in 1988. He taught at West Jordan Middle School. He was appointed as assistant principal at a middle school currently in Canyon's school district. Before the Jordan/Canyons split, he was assigned to Fort Herriman Middle. He served 14 years as principal of Fort Herriman Middle School. Last year they initially appointed him to open the new middle school and then he was assigned to work in curriculum at the district. He recently was assigned as principal at Bingham. This is his dream job and where he wants to be.

3. Leadership Position Elections- Michelle Putnam (code & policy)

6:50- 7:08 pm.

a. Council Chair

Corey Fairholm asked if the Chair and Vice Chair need to be parent members. Becky advised that the Chair does need to be a parent. Vice Chair can be a staff member. Becky Swain volunteered to be Chair.

Becky Wells nominated Becky Swain as Chair of the council.

Debbie Brown seconded motion.

All council members voted in favor of the motion.

b. Council Vice-Chair

Sharon Richins volunteered to be Vice Chair.

Sharon Richins nominated as Vice Chair of the council.

Sheri Mattle seconded motion.

All council members voted in favor of the motion.

c. Meeting Minutes Recorder

Janice Johnson agreed to continue recording the minutes. Becky Swain appreciated her professional level of minutes. She had review other posted minutes of councils and noticed Bingham's are done in a professional manner..

4. General Business and Announcements- Michelle Putnam (code & policy) 6:56- 7:08 pm
- a. Contact Information Verification/Update - Michelle distributed the member list to council and advised it was previously emailed to them as well and will be resent when finalized. The agenda is posted on the website and on the office door. She will also email the agenda to members. Email her at least 2 weeks before meeting to ask for agenda item to be included. One week before the meeting the agenda will be posted on the website and main office door.

- b. Proposed Dates and Times

Michelle Putnam advised council of the proposed dates for future meetings posted on School Community Councils website:

Thursday, October 10, 2019 at 6:30 p.m. in the Bingham High School Media Center

Wednesday, November 20, 2019 at 6:30 p.m. in the Bingham High School Media Center

Wednesday, January 29, 2020 at 6:30 p.m. in the Bingham High School Media Center

Wednesday, March 18, 2020 at 6:30 p.m. in the Bingham High School Media Center

Other dates and times to be announced if deemed necessary by the council

Council members advised that Wednesdays are generally bad for them. Rodney Shaw reported Wednesday are bad for him. Becky Wells advised that last year the council would alternate between Tuesdays and Thursdays.

BeckyWells proposed changing the next meeting to Tuesday Nov. 19th

All council members agreed.

Becky Swain suggested they alternate to Thursday for January to Thursday January 30th.

All council members agreed.

For March, Rodney Shaw advised that the meeting needs to be before the Land Trust Plan is due in April. The exact due date varies. Rodney suggested the council meet the last week of March. Tuesday March 30th was suggested. Michelle advised that the council can always change it if new scheduling conflicts arises. Rodney advised March is a little packed since teacher evaluations are due that month and possible sports championships. A tentative date might be best for March since it is so busy.

Tentative date of Tuesday March 17th was proposed.

All council members agreed.

New Dates for School Community Council Meetings for 2019-2020:

Tuesday November 19, 2019 6:30 pm in the Bingham High School Media Center

Thursday January 30, 2020 at 6:30 pm in the Bingham High School Media Center

Tuesday March 17, 2020 at 6:30 pm in the Bingham High School Media Center (tentative)

Rodney asked council if they want an earlier meeting time or want to keep it at 6:30. Members wanted to keep the 6:30 pm meeting start time.

School Children's Trust Training Opportunities (see flyer) Michelle advised of flyer distributed to members Rodney advised new principal and new chair have to attend one of the trainings. Everyone is welcome to go but chair and principal are required.

- c. School Children's Trust Training Opportunities (see flyer).

Michelle distributed flyer to council members. Rodney Shaw advised that new principals and new chairs are required to attend one of the trainings. Everyone is welcomed and encouraged to go but the new chair and a new principal are required to attend.

- d. Access to LAND Trust Law, Rule, and Policy

Michelle advised of the website www.SchoolLANDTrust.org and links on the Bingham website as well.

- 5. Required Training of SCC- Michelle Putnam (code & policy) 7:08- 7:10 pm

- a. Review of Training Materials

Michelle distributed the School Community Council Requirements for School Websites and where to access information regarding School Land Trust.

- b. Rules of Order and Procedures

Michelle provided the council with a copy of the Rules of Order and Procedure approved by council last on 3/21/2017. She asked if the council wanted any changes. Sheri Mattle wanted to make sure email voting was listed. Michelle and Corey Fairholm confirmed it is part of the procedures for the council.. Becky Wells asked if we can continue to use them or if we need to reapprove the Rules and Procedure.

Kristy Ives motioned to approve the Rules of Order and Procedure as they are currently listed.

Corey Fairholm seconded motion.

All council members voted in favor of the motion.

- 6. Important Reviews- Rodney Shaw (code & policy) 7:10- 7:40 pm

- a. Expenditures from 2018-19

Rodney Shaw advised council of last year's plan expenditure and goals. When he submits, all members will receive an email. He still needs to submit the Principal Assurance form making sure council specific requirements have all been met. Then he needs to post membership. The plan is in draft until those are ready. Rodney used the Projector to display final report expenditures. \$198,00 of the allocated \$250,000 was put toward salary and employee benefits of teachers. \$40,000 was allocated to Professional development, \$10,000 to chromebooks and \$2,000 for software for chromebooks. Rodney showed Expenditures totaling \$253, 549. For the first goal assessment, the only growth score available now is ACT. Previous tests have been discontinued. There was growth in the score from 20.9 to 21.2 Since ASPIRE had its first year, there are no scores to compare to. The ASPIRE test is a blend of ACT standards and state core standards. Rodney advised all the action steps were implemented. The actual cost was \$214,000 that was listed under salaries and benefits. The plan had a slight error in allocation since they cannot categorize the money set for Professional Development when covering teacher time-that must categorized under salaries. For Goal 2, the chromebook lab was purchased and 6 sections of computer programming classes provided from land trust funds. The technology budget was over because of a chromebook cart purchased was actual paid after July and applied to the next year. Chromebooks come with software loaded and software allocation not necessary

to separate out.. Rodney will finish and submit the final report. A big goal for Rodney as principal at Bingham is to have technology in the hands of teachers and students in better ratios.

- b. LAND Trust Plan for 2019-20
This plan will be implemented as approved last year. There is no carryover and nothing to amend. Corey Fairholm asked about tests being canceled and changed so that councils never have a baseline for assessment. We had SAGE for 3 years and then it changed to ASPIRE. Rodney advised that the RISE test goes to 8th grade and ASPIRE for 9th through 12th. This last year the state had a problem with the company who delivered the test (not the test design). Kristy Ives asked about pre-act test. Rodney advised it will be administered Nov. 6th for all 10th grade students. The ASPIRE test that is administered is a blend of ACT standards and state core testing standards or requirements. Rodney will share the data with us in November. Rodney advised there is no data for 12th grade. Becky Swain said it is difficult for councils that we lack consistent data to drive the land trust plan goals. Becky Wells advised that the math teachers uses SLO and SEL tests.. The math department does have assessments they do throughout the year. But data from year to year would be different cohorts or groups. To really show growth, we have to have the same assessment repeated over time with the same cohorts/groups. The evaluation of Bingham is generally one data point and not the day to day grind of teachers evaluating growth through their teacher assessments. Comparing growth is a very complex process that Rodney doesn't have current time to go into in depth but he will do his best in future meetings, if desired.. Becky Wells advised that her subjective analysis is that smaller classes helps and the council's funding for the math department does make a difference.
 - c. Draft to Approve to Final
Rodney will submit the Plan as approved by last year's council.
7. District Requests/Compliance- Rodney Shaw (code & policy) 7:40-7:49 pm
- a. Safe Technology Use (HB 213 and Board Rule R277-491)
Rodney advised the council of the list of digital citizenship requirements for the council to review.. Sheri Mattle asked with the new contract for digital responsibility if the school will still have an assembly. She asked if the state requires an assembly or if the information can be provided to school through assembly or by class presentations if the new company doesn't provide for assemblies. Rodney advised the school would still be having an assembly. Sheri also advised the council that there is now an unfunded mandate for councils to review school safety that passed the legislature in the closing days of the session.
 - b. Wellness Policy (District Policy AA446)
Rodney advised the council of the responsibility to review annually that the vending machines are in compliance with federal policy/law.. He advised that it is generally not a big concern since the companies want to stay in business and closely follow policy and law to avoid any problems. The other piece of the wellness policy is that the council insures that students have adequate time for lunch and eating. Rodney reported that lunch lines are clear with 15 minutes left to eat. The administration is out at lunch times to provide adequate supervision and make sure things are running smoothly. Rodney advised students get 35 minutes for lunch.
 - c. Code of Conduct (District Policy AA419)
Rodney provided the code of conduct for council members to review and reference. Becky Swain asked about how it is enforced. Rodney advised that dress code violations are enforced as seen. They cannot catch everything. Marilyn Richards advised that the school board will be reviewing the code of conduct as well.

Teachers are the first line in enforcement. They will refer extremes to administrations and ask students to remove hats so that class is disrupted as little as possible.. Administration and hall monitors enforce what they see.. Rodney advised that it is a fine balance to promote a positive learning environment to being a strict enforcer of dress code. It also conflicts sometimes with parents standards that do vary.

8. Comprehensive Guidance- Tina Mitchell (school program compliance) 7:49-7:57 pm

a. Social Worker

Tina Mitchell reported to the council that Bingham has a new social worker, Kit Curtis. He is a social worker provided by state grant to help students who are in crisis. He helps Jim Stewart and Clinton Thurgood's caseload. The counseling department is currently in the process of fine tuning how to refer students to him. They are putting together a plan. He is currently in one of the new offices above the stairs. He does need a private location to help students. He will be a great asset. Becky Swain asked about funding. Tina advised state funding pays for him. He is at Bingham 3 days a week-Monday, Wednesdays and Fridays. He is shared with South Jordan Middle and Elk Ridge Middle on Tuesdays and Thursdays. He goes to elementaries only if directly requested. He stays in our feeder system. Sheri Mattle asked if the counselors are in place for elementary schools. Marilyn Richards advised it is the ultimate goal to have a counselors at each elementary and share psychologists but there is a counselor shortage and not all are in place. Tina advised that counseling is fully staffed with 7 counselors. They are allocated to have 2 part time counselors but with a shortage they have not been hired yet. Counseling has 1 full time administrative assistant (secretary), Megan Pettit. They have 1 part time assistant and are working to hire the 2nd part time assistant to work alongside Megan. The assistants will split the week with one working the beginning and one working the end of week.. Right now there is a lot of training required. Tina is functioning as the chair of counseling.

9. Report on Math- Becky Wells (LAND Trust Update) 7:57-8:03 pm

Becky advised that there was 513 entries for math tutoring last year, meaning 513 students signing into tutoring. She advised some students do not sign in and some go directly to their teacher for help. One student earned .25 math credits by attending 42 hours of tutoring. The entries include a sign in and out time, day and what class they are working receiving help for. Some students don't sign in. This year, so far, with only one month, they have had 178 entries, students who have accessed math tutoring. They are across tutoring times of morning and afternoon and all class types. If the pattern holds, they may be seeing over 700 students this year if the trend continues. Becky Swain advised that word is getting out. Students know where to get help. Becky Wells says they average 3 to 12 students attending. The entries do not cover students who just go to their regular teacher for direct help-her own calculus students just come directly to her for help.

10. Report on Science Deborah Brown (LAND Trust Update) 8:04-8:08 pm

Deborah Brown advised in the last 3 years, 2 science teachers have been hired to reduce class sizes in Physics. Current class sizes are about 35-36 students. Gabby Gladstone came on this year and teaches chemistry and ap chemistry. The curriculum changes for science have occurred. The science department is looking at major curriculum changes and plans to meet the new standards. Rodney advised the council that Debbie is also taking her team to the National Science Teachers Association conference during fall break. The school covered registration and it is being held in Salt Lake City. Rodney wants to work on giving the science department planning time at school to implement the new standards and curriculum for science-all

the

standards changed and the department needs is working and needs to work on piloting and aligning

curriculum to them.

11. Report on Technology (Jeff Mackay (LAND Trust Update)

8:05- 8:09 pm

a. Use of Labs

Michelle Putname reviewed for Jeff Mackay who was unable to attend. Bingham has 12 active wired computer labs, 36 carts of chromebooks with 40 units each, 2 of the carts are brand new. There are 7 laptop labs. The wireless system has been upgraded. Rodney's goal is to have dedicated labs for each classroom. There are 105 teachers. Rodney wants to get us there but in the right time frame. He has a teacher providing digital training for all teachers as well. He wants to put technology in prudently. Todd Hunter asked about the metric for implementing the goal. Rodney advised he will put in with teacher readiness and funding availability. Becca Rigby, from Bingham's CTE department is providing the digital learning class for faculty.

12. State of BHS & Branding- Rodney Shaw (Standard Agenda Item)

8:10-8:15 pm

Rodney advised council that it has been a really good 14 days. He has a phenomenal administrative team and they are ready to go. They share a common vision He has been able to visit with 35 teachers so far. It's a priority for him to get out and see classrooms and know the teachers. He also advised that Bingham is does not have a big social media presence.. The official facebook page has one post from 2013 that says, "It is a great day to be a miner." He wants it improved. They want to make sure how Bingham is defined is accurate and not just student driven. The biggest job of his team is to be visible so the students know who they are and that they are cared about. He does not have a full assessment at this time. Rodney wants to keep the best practices and implement good changes. Building relationships is the priority right now for him and his team. Corey Fairholm asked about construction. Rodney advised the school was given full occupancy of reconstruction areas. They are working on the last punch items. Phase 2 is remodel auditorium and vocational area that starts next summer. Phase 3 is moving administrative offices to the front of the building for security and functionality and the art classes into the interior of the building. There is a 5 year plan construction plan approved by the school board.

Becky Swain encouraged attendance at one of the School Community Council trainings.

Meeting adjourned.

8:21 pm

Next Meeting Tuesday November 19th at 6:30 pm in the Media Center.

***Up to 2 minutes will be provided at the end of each agenda item for questions and comments.**